



PROVINCIAL TREASURY

CHARTERED ACCOUNTANTS ACADEMY (CAA) SELECTION FORM (TE008)

WHAT IS THE PURPOSE OF THIS FORM?

To assist the Limpopo Treasury in selecting and identifying candidates for the Chartered Accountants Academy (CAA) interviews.

The form must be completed in full and accurately. This will help to process your application fairly.

WHO SHOULD COMPLETE THIS FORM?

Candidates applying for the Chartered Accountants Academy.

ADDITIONAL DOCUMENTS REQUIRED

- Covering/Motivational letter
- Certified copy of the applicant's South African ID
- Full official academic certificates and transcripts

NOTES

This document is not in any way an agreement or commitment.

The selection of trainees is totally dependent on results obtained and the outcome of the selection process.

You may send completed applications and accompanying documents to: caa@treasury.limpopo.gov.za on or before 30 October 2020

All applications to reach Limpopo Treasury by 30 October 2019.

No late applications will be accepted.

PART A

State the name of your qualification (current or already completed) in the block below: e.g. Certificate in the Theory of Accounting (CTA) or Post Graduate Diploma in Accounting (PGDA)

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Are you a Limpopo Treasury or Thuthuka bursary holder?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

PART B: PERSONAL INFORMATION

Surname	
Name	
ID Number	
Date of birth	

Gender	
Race	
Disability	

Have you ever been convicted of a criminal offence or been dismissed from employment?

Yes	
No	

If your profession or occupation requires registration, provide date and particulars of registration.

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* For statistical purposes only.

PART C: CONTACT DETAILS	
Contact number (cell)	
Alternative number	
Postal address	
E-mail address	

PART D: EDUCATIONAL DETAILS (Please complete in full)

HIGH SCHOOL EDUCATION

Name of School	Highest Grade obtained	Subjects	Level

TERTIARY EDUCATION (Please complete for each qualification obtained or currently busy with and attach academic record. Start with the current studies or most recent completed qualification).

Name of institution	Degree	Major subjects	Year obtained if completed

PART E: OTHER INFORMATION

MEMBERSHIP OF COMMUNITY OR PROFESSIONAL ORGANISATION

Organisation/Association	Position	Activities	Duration

WORK EXPERIENCE – Previous work experience (start with most recent)

Company/ Organisation	Start date	End date	Position	Reason for leaving

COMPUTER LITERACY – Please indicate your current level of computer literacy

	Basic	Intermediate	Advanced
MS Word			
MS Excel			
MS PowerPoint			

MS Outlook			
Other (please specify)			

REFERENCES – Please provide three referees who can be contacted for reference

Name and Surname	Relation	Cell number

PART F: MOTIVATION – Please write clearly

What kind of career are you looking for and what actions have you taken towards achieving this?

List the leadership positions you hold/have held (e.g. Projects you have worked on). What impact have you made in these?

What unique attributes do you have that set you apart from others? Provide examples on how you display these in your day to day life.

How did you get to know about us? (E.g. Career Fair, University Presentation, Newspaper, Word of Mouth, etc)

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PART G: DECLARATION

- I understand that all the information provided in my application may be followed-up and I authorise the Limpopo Treasury to contact any relevant person or institution for relevant references.
- I declare that the above information to the best of my knowledge is true and correct and accept that if it were to be found that I withheld any information, the application will be cancelled with immediate effect.
- I authorise any school/ university/ employer to provide Limpopo Treasury with relevant information that may be useful in making a decision.

SIGNATURE OF APPLICANT

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Date _____

OFFICE USE ONLY

Captured

Date

Comment

Interview

Regret

Other

Signature

Date